

Company name:.....
Country:

MEDIA PROGRAMME - DEVELOPMENT
Call for Proposals 24/2008



MEDIA 2007 (2007-2013)

CALL FOR PROPOSALS EACEA 24/2008

APPLICATION FORMS

SUPPORT FOR THE DEVELOPMENT OF A SLATE OF PROJECTS (SLATE FUNDING)

To complete the application forms you must refer to the document "Call for Proposals – Guidelines on support for the development of a Slate of Projects" downloadable from the website: <http://ec.europa.eu/media>

Application forms must be sent to the following address :

Education, Audiovisual & Culture EXECUTIVE AGENCY
M. Constantin Daskalakis
BOUR 3/29
Av. du Bourget 1
B-1140 Brussels

Envelopes must be clearly marked :

"MEDIA PROGRAMME - DEVELOPMENT CALL N° 24/08"

Company Name
Country
Slate Funding

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 - Optional supporting documents: visual material (in 3 copies)
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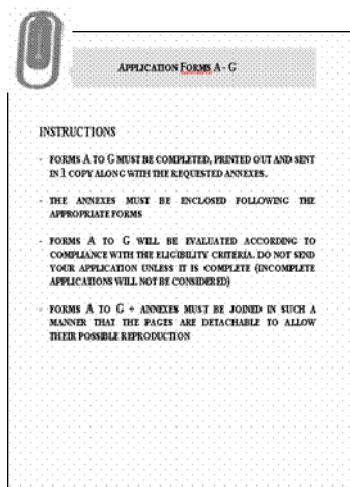
Company name:.....
Country:

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APPLICATION FORMS A - G

INSTRUCTIONS

- **FORMS A TO G MUST BE COMPLETED, PRINTED OUT AND SENT IN 1 COPY ALONG WITH THE REQUESTED ANNEXES**
- **THE ANNEXES MUST BE ENCLOSED FOLLOWING THE APPROPRIATE FORMS**
- **FORMS A TO G WILL BE EVALUATED ACCORDING TO COMPLIANCE WITH THE ELIGIBILITY CRITERIA. DO NOT SEND YOUR APPLICATION UNLESS IT IS COMPLETE (INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED)**
- **FORMS A TO G + ANNEXES MUST BE JOINED IN SUCH A MANNER THAT THE PAGES ARE DETACHABLE TO ALLOW THEIR POSSIBLE REPRODUCTION**



APPLICATION FORMS A - G

INSTRUCTIONS

- FORMS A TO G MUST BE COMPLETED, PRINTED OUT AND SENT IN 1 COPY ALONG WITH THE REQUESTED ANNEXES.
- THE ANNEXES MUST BE ENCLOSED FOLLOWING THE APPROPRIATE FORMS
- FORMS A TO G WILL BE EVALUATED ACCORDING TO COMPLIANCE WITH THE ELIGIBILITY CRITERIA. DO NOT SEND YOUR APPLICATION UNLESS IT IS COMPLETE (INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED)
- FORMS A TO G + ANNEXES MUST BE JOINED IN SUCH A MANNER THAT THE PAGES ARE DETACHABLE TO ALLOW THEIR POSSIBLE REPRODUCTION

Company name:.....
Country:

FORM B :
DECLARATION ON THE APPLICANT'S HONOUR

I the undersigned.....declare that I am the authorised signatory for the applicant company and guarantee on my honour that:

CONCERNING THE APPLICANT COMPANY

- the information contained in the application forms and annexes is complete and correct, according to the terms defined in the Guidelines for this Call for Proposals
- the applicant company is an independent European production company according to the definition provided in the Guidelines of this Call for Proposals and has been legally constituted for at least 3 years
- the applicant company has complied with all its contractual obligations signed with the Commission under the MEDIA I, MEDIA II, MEDIA PLUS and MEDIA 2007 programmes,
- the applicant company is not in any of the situations entailing exclusion as referred to in section 6 of the Guidelines for this Call for Proposals,
- the applicant company is not subject to an open Slate Funding agreement
- the applicant company has sent only one submission in the framework of this Call for Proposals (if you make a submission for the first deadline of 17/11/2008, you cannot make a submission to the second deadline of 17/04/2008).

CONCERNING THE PROJECTS

- the proposed projects do not infringe the rights of a third party,
- the proposed projects are not already fully scripted and finalised and production will not start before signature of the agreement by the Agency,
- the proposed projects didn't benefit from a MEDIA development support or from any other Community funding

IN CASE OF SELECTION

- should the sources of finance (Form 3.II) for the project not be confirmed, the applicant company undertakes to guarantee financial cover for the projects,
- the applicant company accepts that the name and address, the subject of the financial support, the amount awarded and the rate of funding will be published by the Agency.

Signature:

Date:

Done at (state location):

Company name:.....
 Country:

FORM C :		
LEGAL STATUS OF THE APPLICANT COMPANY		
FULL LEGAL NAME		
LEGAL FORM		
DATE OF LEGAL REGISTRATION		
LEGAL REGISTRATION NUMBER		
INTERNATIONAL VAT N° (IF APPLICABLE)		
STATUTORY LEGAL REPRESENTATIVE AND POSITION IN THE COMPANY		
AUTHORISED SIGNATORY AND POSITION IN THE COMPANY (IF DIFFERENT FROM ABOVE)		
CONTACT PERSON AND POSITION IN THE COMPANY		
ADDRESS OF THE REGISTERED OFFICE		
STREET/ TOWN/POST CODE/COUNTRY		
TEL (OFFICE)		
FAX		
TEL (MOBILE)		
E-MAIL		
WEBSITE		
ADDRESS FOR CORRESPONDENCE (IF DIFFERENT)		
STREET/ TOWN/POST CODE/COUNTRY		
TEL (OFFICE)		
FAX		
NAME OF SHAREHOLDERS	NATIONALITY	PERCENTAGE
IS THE COMPANY AN INDEPENDENT PRODUCTION COMPANY?		
Audiovisual production activity is mentioned as object in the extract from the company's registration and/or memorandum of association: YES <input type="checkbox"/> NO <input type="checkbox"/> In this case your application will not be considered.		
A broadcasting company does not hold more than 25% in the applicant company (50% if several broadcasters are involved): YES <input type="checkbox"/> NO <input type="checkbox"/> In this case your application will not be considered.		
Over a period of three years, the applicant company does not achieve more than 90% of its turnover with the same broadcasting company: YES <input type="checkbox"/> NO <input type="checkbox"/> In this case your application will not be considered.		
THE APPLICANT COMPANY HAS BEEN REGISTERED FOR AT LEAST 3 YEARS ?		
YES <input type="checkbox"/> NO <input type="checkbox"/> In this case your application will not be considered.		

Signature of the authorised signatory:

Date:

Done at:

SUPPORTING DOCUMENTS MUST BE ENCLOSED AT THE END OF THIS FORM
ANNEX C OF THE APPLICATION :
- Official gazette/Recent extract from the official national company registration office (see table of equivalence available on website http://ec.europa.eu/media) and proof of VAT. If the applicant does not have a VAT number, "Not applicable" shall be written down.

Company name:.....
 Country:

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FORM D :
FINANCIAL STATUS OF THE APPLICANT COMPANY

I. Financial Identification (http://ec.europa.eu/budget/execution/ftiers_en.htm):

ACCOUNT NAME	
ACCOUNT NAME(1)	<input style="width: 90%;" type="text"/>
	<input style="width: 90%;" type="text"/>
ADDRESS	<input style="width: 90%;" type="text"/>
	<input style="width: 90%;" type="text"/>
TOWN/CITY	<input style="width: 60%;" type="text"/> POSTCODE
COUNTRY	<input style="width: 60%;" type="text"/>

CONTACT	<input style="width: 90%;" type="text"/>	
TELEPHONE	<input style="width: 45%;" type="text"/>	FAX <input style="width: 45%;" type="text"/>
E - MAIL	<input style="width: 90%;" type="text"/>	

BANK		
BANK NAME	<input style="width: 90%;" type="text"/>	
	<input style="width: 90%;" type="text"/>	
BRANCH ADDRESS	<input style="width: 90%;" type="text"/>	
	<input style="width: 90%;" type="text"/>	
TOWN/CITY	<input style="width: 60%;" type="text"/>	POSTCODE <input style="width: 20%;" type="text"/>
COUNTRY	<input style="width: 90%;" type="text"/>	
ACCOUNT NUMBER	<input style="width: 90%;" type="text"/>	
IBAN ⁽²⁾	<input style="width: 90%;" type="text"/>	
	<input style="width: 90%;" type="text"/>	

BANK STAMP + SIGNATURE OF BANK REPRESENTATIVE (both Obligatory) ⁽³⁾

DATE + SIGNATURE ACCOUNT HOLDER : (Obligatory)
DATE _____

(1) The name or title under which the account has been opened and not the name of the authorized agent.
 (2) If the IBAN Code (International Bank account number) is applied in the country where your bank is situated.
 (3) It is preferable to attach a copy of recent bank statement , in which event the stamp of the bank and the signature of the bank's representative are not required. The signature of the account holder is obligatory in all cases.

Company name:.....
 Country:

II. Please provide the following:

a) To be filled in by all applicants

Applicant certifies that the following document is enclosed with the application:

Complete annual accounts for 2 years (commercial companies) or 1 year (non profit companies) {balance sheet, profit and loss accounts and, if available, all relevant annexes} of the applicant company.

Please specify whether the annual accounts are approved by:

Board General Assembly

Other (please specify).....

Date:.....Signed by:.....

Position:.....

Certified by:

Approved by an approved auditor external to the company in compliance with the Directive 2006/43/EC of the European Parliament and the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts

Name of the external auditor:

The Applicant company must provide the following figures, based on the 2 last fiscal years¹ the most recent complete certified accounts enclosed with this application:

Fiscal Year(s):

Currency:

b) To be filled in if the applicant is a profit/commercial company:

LAST available fiscal year (N) :

Attention: ONLY the three first lines must be filled in for 3 years as far as the information is available

	<u>N</u>	<u>N-1</u>	<u>N-2</u>
Profit or loss financial year after tax			
Depreciations			
Dividends			

Equity	
Total balance sheet	
Currents assets	
Current liabilities	
Total costs from the Profit & Loss account	

Signature of the Applicant company's authorised signatory

Date :

Done at :

¹ Based on the last available fiscal year for non profit companies. See table of equivalence available on website <http://ec.europa.eu/media>

Company name:.....
Country:

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SUPPORTING DOCUMENTS MUST BE ENCLOSED AT THE END OF THIS FORM

ANNEX D-II 1 TO THE APPLICATION :

- Complete and certified annual accounts for the 2 years (commercial companies) or 1 year (non profit companies) (balance sheet, profit and loss account and, if available, all relevant annexes);

Company name:.....
Country:

FORM E :
EXPERIENCE OF THE APPLICANT COMPANY

Companies established in France, Germany, Italy, Spain and United Kingdom: companies submitting an application must prove that they have in the 5 years preceding their application produced two previous works.

Companies established in the other countries (countries with low audiovisual production capacity) must prove that they have in the 5 years preceding their application produced one previous work.

For each previous work, companies must prove:

- that they were the sole production company;
- or that they were, in the case of a co-production with another production company, the major co-producer in the financing plan or the delegate producer;
- or that their Chief Executive or one of their shareholders has a personal credit on the work as producer or delegate producer.

A previous work produced by a company other than the applicant company may be accepted, if the applicant company can show that its Chief Executive, one of its shareholders or one of the producers it employs, has a personal credit in the role of producer, delegate producer or executive producer. This producer must have been employed by the company for at least 12 months.

Only official credits that appear in the onscreen credits are accepted as proof of personal credits. Declarations of third parties will not be taken into account.

The company making an application must prove, in addition, that the previous work(s) has(have) been distributed internationally in the 5 years preceding the application.

Only the following proofs will be accepted: theatrical distribution agreement; broadcasting agreement/coproduction agreement with a tv broadcaster; sales agent agreement; international sales report; DVD publishing contract or on-line distribution agreement; proof of cinema release exploitation (screening programme clearly showing the source and date); box-office results mentioning the exhibition period; proof of broadcast: tv programme clearly showing the source and date; tv rating.

Type of experience :	
Work produced by the applicant company	<input type="checkbox"/> In this case, please complete point 1.
Work produced by the applicant company's producer	<input type="checkbox"/> In this case, please complete point 2.

1. Previous work, produced and distributed internationally in the 5 years preceding the application, has been produced by the applicant company

Title of the work	
Category of the work	
Duration of the work (in minutes)	
Year of completion of production	
Production Budget	

Company name:.....
 Country:

Financing plan (name of partners and %)	
Evidence demonstrating the status of delegate producer and/or major production company and/or personal credit	
Evidence document of international distribution	<input type="checkbox"/> Theatrical distribution agreement <input type="checkbox"/> Broadcasting agreement/Co-production agreement with a tv broadcaster <input type="checkbox"/> Sales agent agreement or sales report <input type="checkbox"/> Dvd publishing contract or on-line distribution agreement <input type="checkbox"/> Proof of cinema release exploitation or broadcast
Date of distribution agreement or date distribution took place	
Name and nationality of the distributor	

Companies established in France, Germany, Italy, Spain and United Kingdom: 2nd previous work produced and distributed internationally in the 5 years preceding the application

Title of the work	
Category of the work	
Duration of the work (in minutes)	
Year of completion of the production	
Production Budget	
Financing plan (name of partners and %)	
Evidence demonstrating the status of delegate producer and/or major production company and/or personal credit	
Evidence document of international distribution	<input type="checkbox"/> Theatrical distribution agreement <input type="checkbox"/> Broadcasting agreement/Co-production agreement with a tv broadcaster <input type="checkbox"/> Sales agent agreement or sales report <input type="checkbox"/> Dvd publishing contract or on-line distribution agreement <input type="checkbox"/> Proof of cinema release exploitation or broadcast

Company name:.....
 Country:

Date of distribution agreement or date distribution took place	
Name and nationality of the distributor	

2. Previous work, distributed internationally in the 5 years preceding the application, has been produced by a company other than the applicant company, but the applicant company can show that its Chief Executive, one of its shareholders or one of the producers it employs, has a personal credit in the role of producer, delegate producer or executive producer. This producer must have been employed by the company for at least 12 months.

Name of the producer within the applicant company	
Position in the applicant company	<input type="checkbox"/> Shareholder, CEO, Managing Director <input type="checkbox"/> Producer employed by the applicant company for at least 12 months In this case proof of payments related to this period must be provided.
Title of the work	
Category of the work	
Duration of the work (in minutes)	
Year of completion of the production	
Personal credit in the previous work	<input type="checkbox"/> Producer <input type="checkbox"/> Delegate producer <input type="checkbox"/> Executive producer
Evidence of the previous on screen credit	<input type="checkbox"/> DVD attached <input type="checkbox"/> Other (please specify)
Evidence document of international distribution	<input type="checkbox"/> Theatrical distribution agreement <input type="checkbox"/> Broadcasting agreement/Co-production agreement with a tv broadcaster <input type="checkbox"/> Sales agent agreement or sales report <input type="checkbox"/> Dvd publishing contract or on-line distribution agreement <input type="checkbox"/> Proof of cinema release exploitation or broadcast
Date of distribution agreement or date distribution took place	
Name and nationality of the distributor	

Companies established in France, Germany, Italy, Spain and United Kingdom: 2nd previous work, distributed internationally in the 5 years preceding the application and produced by a company other than the applicant company, but the applicant company can show that its Chief Executive, one of its shareholders or one of its employees, of at

Company name:.....
 Country:

least twelve months standing as a producer, has a personal credit in the role of producer, delegate producer or executive producer.

Name of the producer within the applicant company	
Position in the applicant company	<input type="checkbox"/> Shareholder, CEO, Managing Director <input type="checkbox"/> Producer employed by the applicant company for at least 12 months In this case proof of payments related to this period must be provided.
Title of the work	
Category of the work	
Duration of the work (in minutes)	
Year of production	
Personal credit in the previous work	<input type="checkbox"/> Producer <input type="checkbox"/> Delegate producer <input type="checkbox"/> Executive producer
Evidence concerning the previous credit	<input type="checkbox"/> DVD attached <input type="checkbox"/> Other (please specify)
Evidence document of international distribution	<input type="checkbox"/> Theatrical distribution agreement <input type="checkbox"/> Broadcasting agreement/Co-production agreement with a tv broadcaster <input type="checkbox"/> Sales agent agreement or sales report <input type="checkbox"/> Dvd publishing contract or on-line distribution agreement <input type="checkbox"/> Proof of cinema release exploitation or broadcast
Date of distribution agreement or date distribution took place	
Name and nationality of the distributor	

3. If the reference work(s) mentioned in point 1 or 2 belongs to the category “creative documentary”, please explain the creative nature of the documentary and provide supporting evidence (author’s statement of intent, press article, video, etc.).

Company name:.....
Country:

SUPPORTING DOCUMENTS MUST BE ENCLOSED AT THE END OF THIS FORM

ANNEX E 1 OF THE APPLICATION :

- Document(s) showing that the previous work(s) had been distributed internationally in the 5 years preceding the application. The date taken into account in verifying that distribution has taken place during the reference period is the date on which the distribution contract was signed or the date the distribution took place (date of cinema release, broadcast date etc).

-If the reference work(s) is a creative documentary: supporting evidence (author's statement of intent, press article, etc)

ANNEX E 2 OF THE APPLICATION :

- Where the previous work(s) had been produced by the applicant company: evidence of its status as delegate producer and/or major producer or evidence that its Chief Executive or one of its shareholders has a personal credit of producer or delegate producer (certified financing plan, co-production agreement, list of official credits etc).

OR

- Where the previous work(s) had been produced by a company other than the applicant company:

* evidence of the position of the producer, if his experience is required, within the applicant company as Chief Executive (if not mentioned in the extract of company's registrar provided in annex C) or as shareholder of the applicant company (memorandum of association or equivalent) or employee standing as producer for at least twelve months (in this case a proof of payments related to this period must be provided)

* evidence of its on-screen personal credit in the role of producer, delegate producer or executive producer

ANNEX E 3 TO THE APPLICATION :

- 1 DVD copy of the previous work and/or the proof of official delivery by the laboratory of the answer print (for cinema films), respectively of the master copy to the broadcaster (for works intended for television)

Company name:.....
Country:

(e.g. agreement signed with the publisher)
The applicant company holds the majority of the rights by holding :
<input type="checkbox"/> an option agreement between the author and the applicant company for an adequate duration to cover the whole development schedule and clearly setting out the conditions for exercising the option <input type="checkbox"/> a contract transferring the rights from the author to the applicant company <input type="checkbox"/> a unilateral declaration of the transfer of rights to the applicant company where the author is the producer, shareholder or employee of the company <input type="checkbox"/> a co-production or co-development agreement duly dated and signed by the parties involved and clearly showing that the applicant company holds the majority of the rights at the date of the application.
Duration of ownership of rights or option
From (dd/mm/yy) to (dd/mm/yy)
Date of signature of the agreement
Dd/mm/yy

3. In the event of a chain of title, please summarise the different stages of transfer of rights from the author to the applicant company, giving details of the parties involved.

--

SUPPORTING DOCUMENTS MUST BE SUBMITTED FOR EACH PROJECT OF THE SLATE AT THE END OF THIS FORM AND MUST BE <u>DULY DATED AND SIGNED</u>
--

ANNEX E1 TO THE APPLICATION: In case of original work - Option agreement concerning the transfer of rights OR - Contract transferring the rights from the author to the applicant company OR - Unilateral declaration of the transfer of rights to the applicant company where the author is the producer, shareholder or employee of the company OR - A co-production or co-development agreement clearly showing that the applicant company holds the majority of the rights at the date of the application. In case of adaptation - Option agreement or contract transferring the rights concerning the adaptation rights (with the author or the holder of the rights to the existing work) AND - Option agreement concerning the transfer of rights or contract transferring the rights from the author of the artistic material (concept, subject, treatment, script) to the applicant company. - Co-development/co-production agreements if applicable

Company name:.....
Country:

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FORM G :
AWARD CRITERIA: AUTOMATIC POINTS

To be completed only if applicable

Has the applicant company completed the production of a work supported by MEDIA Plus Development or MEDIA 2007 Development (1 point) ?

YES <input type="checkbox"/> In this case proof of completion must be provided	NO <input type="checkbox"/>
Please provide the project title:.....	

SUPPORTING DOCUMENTS MUST BE SUBMITTED AT THE END OF THIS FORM

ANNEX G1 TO THE APPLICATION

- If applicable, evidence that the project supported by MEDIA Development is completed

Company name:.....
Country:

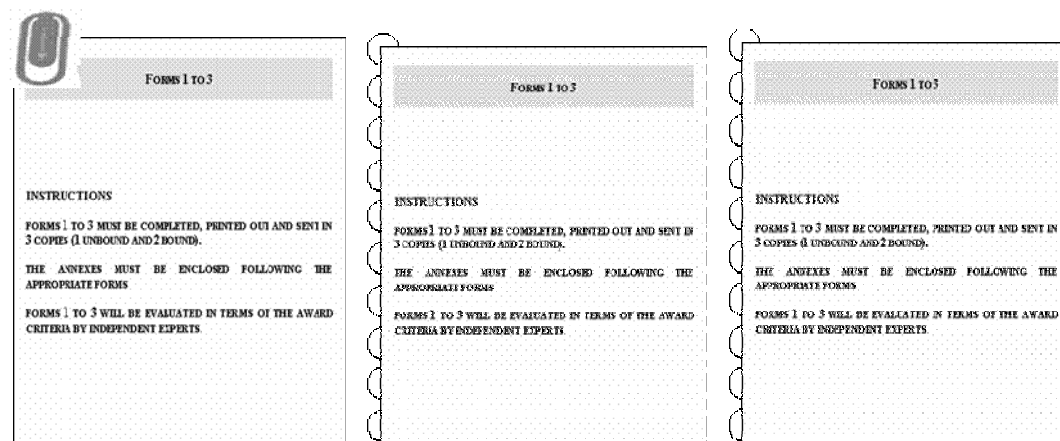
FORMS 1 TO 3

INSTRUCTIONS

FORMS 1 TO 3 MUST BE COMPLETED, PRINTED OUT AND SENT IN 3 COPIES (1 UNBOUND AND 2 BOUND).

THE ANNEXES MUST BE ENCLOSED FOLLOWING THE APPROPRIATE FORMS.

FORMS 1 TO 3 WILL BE EVALUATED IN TERMS OF THE AWARD CRITERIA BY INDEPENDENT EXPERTS.



Company name:.....
Country:

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FORM 1 : INFORMATION CONCERNING THE APPLICANT COMPANY
--

COMPANY NAME
DATE OF CREATION
CHIEF EXECUTIVE/MANAGING DIRECTOR OF THE APPLICANT COMPANY
HEAD OF DEVELOPMENT OR CONTACT PERSON
COMPANY'S TOTAL TURNOVER IN THE LAST TWO FINANCIAL YEARS IN €
TOTAL DEVELOPMENT EXPENDITURE IN THE LAST TWO FINANCIAL YEARS IN €
MEDIA DEVELOPMENT REQUESTED AMOUNT IN €

SUPPORTING DOCUMENTS MUST BE SUBMITTED AT THE END OF THIS FORM
ANNEX TO FORM 1 TO THE APPLICATION
<p>- Presentation of the structure of the company and its management, its activities since it was incorporated, the company's present position on the national and European market, its editorial line in terms of development and production, the company's present and forecast financial status (this may include cash flow forecasts and profit and loss analysis).</p> <p>- List of the current projects and works produced to date by the applicant company and/or the producer whose experience is referred to with regard to access to the MEDIA programme (see form E2). The following information must be stated: title, category, year of production, production budget in € co-producers and their nationality, distribution territories, selection at festivals and prizes.</p> <p>- CVs of the members of the applicant company who will be working directly on the development of the submitted projects.</p>

Company name:.....
Country:

FORM 2 :

DESCRIPTION OF THE PROJECTS OF THE SLATE WHICH WILL BE DEVELOPED WITH THE MEDIA CONTRIBUTION

This form consists of 4 parts :

- I. Project description
- II. Development, Financing and Distribution Strategies of the project
- III. Detailed Development budget by project
- IV. Sources of Finance by project

Please complete and reproduce this form for each project which, if selected, will be developed with the MEDIA contribution.

NB! These projects should number at least three. Copyright agreements must be provided for each project of the slate (see form F).

Please explain briefly the motivation leading to the choice of the proposed projects within the slate:

Company name:.....
 Country:

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I. PROJECT DESCRIPTION

PROJECT TITLE (N° 1, 2, 3,) :	
Drama <input type="checkbox"/> Please specify the genre (comedy, drama, adventure etc.) :	
Creative documentary <input type="checkbox"/>	
Animation <input type="checkbox"/> Please specify the techniques which will be used:	
Original work: <input type="checkbox"/>	Adaptation: <input type="checkbox"/>
In case of adaptation, title and author of the original work:	
Total duration of the project in minutes (in case of a series, please specify number and length of episodes) :	Treatment/script language and production language :
Delivery platform: TV <input type="checkbox"/> Cinema <input type="checkbox"/> Other :..... <input type="checkbox"/>	
Shooting format (35 mm, video...):	
Summary of the project in English (maximum 3 lines):	
Author(s)/scriptwriter(s):	
Director:	
Other members of the creative team (script-editor, director of photography, graphic artist etc.). Please specify name and role.	
Requested Amount	
Total Development Budget in €	
Total production cost in €	
European countries intended for possible co-production :	

SUPPORTING DOCUMENTS MUST BE SUBMITTED AT THE END OF THIS FORM
ANNEX TO FORM 2-I OF THE APPLICATION
For each project of the slate:
- Author's note of intent of the submitted project
- Synopsis of the project (in English)
- Information relating to narrative structure, characters and visual approach and/or a treatment
- CVs of key members of the creative team specifying their role as author, script-editor, director, director of photography etc.
- Only for animation project: an extract from the storyboard and/or a sample of the artistic work of the project in colour (drawings and/or model sheets of main characters, backgrounds, etc.).
- Optional supporting documents: visual material (shorts, previous works, promo-reel) considered useful for the evaluation of the submitted project (in 3 copies)

Company name:.....
Country:

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II. DEVELOPMENT, FINANCING AND DISTRIBUTION STRATEGIES OF THE PROJECT

PROJECT TITLE (N° 1, 2, 3, ...)

1. Describe the development strategy as well as the development schedule until the start of production (including : scriptwriting, script editing, research work, choice of the director, casting, scheduled start of filming etc.).

--

2. Describe the financing strategy envisaged to finance the production of the project. Please mention the initial financial elements in place or to be confirmed and explain which countries you consider important in terms of co-production.

--

3. Describe the planned distribution strategy at national and European level, marketing potential (national and international) and the envisaged target audience. Explain which countries you consider important for the distribution of your project and if you have already entered into first distribution agreements.

--

SUPPORTING DOCUMENTS MUST BE ENCLOSED AT THE END OF THIS FORM

ANNEX TO FORM 2-II OF THE APPLICATION :
--

- Letters of interest for co-development/co-production/pre-sale/distribution and/or the respective agreements.
--

Company name:.....
Country:

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III. DETAILED DEVELOPMENT BUDGET BY PROJECT

Requests for grants must contain a detailed provisional budget in which all items must be given in Euros and must be eligible costs. Companies based in countries which are not part of the "Eurozone" must use the conversion rate published in the Official Journal of the European Communities on the date of submission of their application. This rate can be consulted on the following website: <http://ec.europa.eu/budget/infoureuro/>.

Costs must be incurred by the beneficiary it self and must correspond to effective costs that can be supported by invoices.

VAT cannot be included unless the beneficiary can show they are unable to recover it. All costs exceeding €10,000 must be detailed.

The period of eligibility of costs will start from the date of the submission of the application and ends no later than 30/06/2011 for requests for support submitted within the 17/11/2008 included and no later than 30/11/2011 for those requests submitted within the 17/04/2009. If a project enters into production before the aforementioned dates, the period of eligibility of costs ends for this project on the date it enters into production.

However, the acquisition of author rights is eligible retroactively for a period of 12 months preceding the date of submission of the application.

With the exception of the acquisition of rights, all costs incurred before the date of the submission of the application will be considered ineligible.

The selection of a particular applicant does not signify agreement to the level of financial support requested. If the eligible costs actually incurred by the beneficiary during the action are lower than anticipated in the provisional budget annexed to the agreement between the Agency and the beneficiary, the Agency will apply its rate of funding to the actual costs, and the beneficiary will, where applicable, be required to repay any excess amounts already transferred by the Agency under the pre-financing payment.

Company name:.....
 Country:

Detailed Estimated Development Budget

This section of the application should be replaced by the Excel version which is available on website: <http://ec.europa.eu/media>. A specific version including an automatic conversion for applicants from countries outside the euro zone is also available.

PROJECT TITLE (N° 1, 2, 3, ...)

PARTIE A: EXPENDITURE DETAILED BUDGET		Unit Cost or rate	Quantity h/d/w	Total €
1- RIGHTS (including social security/fringes)				
1.1. Rights acquisition				
1.1.1. Subject				
1.1.1.1. Option agreement concerning the transfer of rights to the existing work (novel, biography etc.)				
1.1.1.2. Rights acquisition concerning the transfer of rights to the existing work (novel, biography etc.)				
1.1.1.3. . Option agreement concerning the transfer of rights to the original work (concept, subject, treatment, script)				
1.1.1.4. Rights acquisition concerning the transfer of rights to the original work (concept, subject, treatment, script)				
1.1.2. Adaptation and script dialogues				
1.1.2.1. Writer of adaptation				
1.1.2.2. Dialogue writer				
1.1.2.3. Script writing consultant				
1.1.3. Other rights				
1.1.3.1. Director (<i>specify the function for the development</i>)				
1.1.3.2. Archive material				
1.1.3.3. Photographs and documents				
1.1.3.4. Sound recordings				
1.1.3.5. Other (<i>specify</i>)				
1.1.4. Agents				
1.1.5. Specialised Consultants				
<i>Specify number and function for the development</i>				
1.2. Translation				
<i>Specify the languages and function for the development</i>				
Sub-total 1:				
2- DEVELOPMENT DEPARTMENT SALARIES (including social security/fringes)				
2.1. Production				
2.1.1. Head of development				
2.2. Production of a video treatment/pilot				
2.2.1. For Drama / Creative Documentary				
2.2.1.1. Director				
2.2.1.2. Director of photography				
2.2.1.3. Other (<i>specify</i>)				
2.2.2. For Animation				
2.2.2.1. Director				
2.2.2.2. Assistants				
2.2.2.3. Graphic designers and Illustrators (including 3D professionals)				
2.2.2.4. Additional temporary personnel (<i>list responsibility and activity</i>)				
2.3. Production staff				
2.3.1. Production manager				
2.3.2. Assistant to development				
2.3.3. Secretary				
2.3.4. Other (<i>specify</i>)				

Company name:.....
 Country:

			Sub-total 2:	
	3- OTHERCOSTS			
	<p>3.1. Travel, hotel and living expenses</p> <p>3.1.1. Authors</p> <p>3.1.1.1. Travel</p> <p>3.1.1.2. Hotel</p> <p>3.1.1.3. Meals</p> <p>3.1.1.4. Communication expenses (tel, fax, e-mail...)</p> <p>3.1.1.5. Miscellaneous (parking, visas, taxis...)</p> <p>3.1.2. Head of Development and/or other Personnel (specify)</p> <p>3.1.2.1. Travel</p> <p>3.1.2.2. Hotel</p> <p>3.1.2.3. Meals</p> <p>3.1.2.4. Communication expenses (tel, fax, e-mail...)</p> <p>3.1.2.5. Miscellaneous (parking, visas, taxis...)</p> <p>3.2. Equipment</p> <p>3.2.1. Locations Scouting</p> <p>3.2.1.1. Equipment rental (<i>specify</i>)</p> <p>3.2.1.2. Consumables (pictures, audio...)</p> <p>3.2.1.3. Other (<i>specify</i>)</p> <p>3.2.2. Production of a video treatment for Drama/Creative Documentary</p> <p>3.2.2.1. Equipment rental (<i>specify</i>)</p> <p>3.2.2.2. Consumables (pictures, audio...)</p> <p>3.2.2.3. Other (<i>specify</i>)</p> <p>3.2.3. Production of the pilot for Animation</p> <p>3.2.3.1. Research (including 3D models) (<i>specify</i>)</p> <p>3.2.3.2. Storyboard</p> <p>3.2.3.3. Lay-out</p> <p>3.2.3.4. Animation</p> <p>3.2.3.5. Ink and paint</p> <p>3.2.3.6. Video post-production (editing, mixing, compositing...)</p> <p>3.2.3.7. Sound post-production (music, sound effects, dialogue...)</p> <p>3.2.3.8. Studio rental</p> <p>3.2.3.9. Material rental</p> <p>3.2.3.10. Photo, Audio, Video consumables</p> <p>3.2.3.11. Other (<i>specify</i>)</p> <p>3.3. Miscellaneous</p> <p>3.3.1. Insurance and Financial costs</p> <p>3.3.1.1. Insurance</p> <p>3.3.1.2. Legal consultant</p> <p>3.3.1.3. Legal registration</p> <p>3.3.1.4. Accounting Fees</p> <p>3.3.2. Project presentation and Marketing</p>			
			Sub-total 3:	
	Total Headings 1 to 3			
	<p>Overhead Allowance Max 7% of the total of headings 1 to 3</p>			
TOTAL				

Company name:.....
 Country:

IV. SOURCES OF FINANCE BY PROJECT

Please state in the table below the sources of finance envisaged to cover the detailed development budget by project (form 2-III, together with their status (confirmed – in which case attach a contract – or to be confirmed).

Please note that MEDIA support by project cannot be lower than €10,000 and cannot exceed €60,000. This amount cannot exceed 50% of the estimated development budget by project.

PROJECT TITLE (N° 1, 2, 3, ...)					
SOURCES OF FINANCE BY PROJECT					
Source of Finance	Name of Financial Partner	Date of Contract or Letter of Intention	Amount in €	Status (confirmed/ to be confirmed)	%
1. Public Funds 1.1. Advances on receipts 1.2. Loans 1.3. Subsidies 1.4. Other (<i>please specify</i>)					
2. Private Funds 2.1. Loans 2.2. Subsidies 2.3. Other (<i>please specify</i>)					
3. Pre-sales 3.1. Distributors 3.2. Televisions 3.3. Publishers 3.4. Other (<i>please specify</i>)					
4. Producer's investment					
5. Apports coproducteurs 5.1. Co-développement 5.2. Coproducteurs nationaux 5.3. Coproducteurs Internationaux					
6. Contribution from MEDIA					
TOTAL					100%

SUPPORTING DOCUMENTS MUST BE ENCLOSED AT THE END OF THIS FORM

ANNEX TO FORM 2-IV TO THE APPLICATION

- Contracts or letters of confirmation for all sources of finance listed as « confirmed » in the summary table of sources of finance (public subsidy, co-development, co-production, pre-sales etc.).

Company name:.....
 Country:

MEDIA PROGRAMME - DEVELOPMENT
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FORM 3 :
**SUMMARY DEVELOPMENT BUDGET AND SOURCES OF FINANCE
 OF THE SLATE OF PROJECTS**

I. Please state below the summary total of each item. This summary total is the result of the addition of the detailed budget by project of form 2-III.

	SUMMARY DEVELOPMENT BUDGET OF THE SLATE OF PROJECT	Unit Cost or Rate	Quantity h/d/w	Total €
	1 – RIGHTS (including social security/fringes)			
	Sub-total 1:			
	2 – DEVELOPMENT DEPARTMENT SALARIES (including social security/fringes)			
	Sub-total 2:			
	3 – OTHER COSTS			
	Sub-total 3:			
	Overhead Allowance Max 7% of the total of headings 1 to 3			
	SUMMARY TOTAL OF THE SLATE OF PROJECTS			

Signature of the company's authorised signatory

Date :

Done at :

Company name:.....
 Country:

II. The table below must cover the total sources of finance for all the projects described in Form 2 and the total should correspond to the total of Form 3-I.

Please state in the table below the sources of finance envisaged to cover the development of the slate of projects (Form 2), together with their status (confirmed or to be confirmed).

NB! The minimum grant is €70,000 and the maximum grant is €190,000. This amount cannot exceed 50% of the total estimated development budget of the slate.

Partie B : SOURCES OF FINANCE OF THE SLATE OF PROJECTS					
Source of Finance	Name of Financial Partner	Date of Contract or Letter on Intention	Amount in €	Status (confirmed/ to be confirmed)	%
1. Public Funds 1.5. Advances on receipts 1.6. Loans 1.7. Subsidies 1.4. Other (<i>please specify</i>)					
2. Private Funds 2.3. Loans 2.4. Subsidies 2.3. Other (<i>please specify</i>)					
3. Pre-sales 3.1. Distributors 3.2. Televisions 3.3. Publishers 3.4. Other (<i>please specify</i>)					
4. Producer's investment					
5. Co-producers' investment 5.1. Co-development 5.2. National co-producers 5.3. International co-producers					
6. Contribution from MEDIA					
TOTAL SLATE OF PROJECTS					100%

Signature of the company's authorised signatory

Date :

Done at :